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**BellSouth Interconnection Services**

675 West Peachtree Street  
Atlanta, Georgia 30375

**Carrier Notification  
SN91083903**

Date: December 24, 2003

To: Competitive Local Exchange Carriers (CLEC)

Subject: CLECs – (Documentation/Guides) – **REVISED** - Update to the BellSouth Local Ordering Handbook (LOH) Version **13.0d** for Telecommunications Industry Forum 9 (TCIF 9) Release 13.0 (Originally posted on December 9, 2003)

This is to advise that BellSouth has identified the following documentation defects in the LOH Version **13.0d** for TCIF 9 Release 13.0.

CCP Number	Description Of The Change
1541	For 13.0 Corrected Data Dictionary for EU room field. Rule #2 is applicable to Pre-order, added wording Pre-order only to add clarity to rule. Also, included PIER as an identifier.
1555	Clarify this document to state that it applies to multi-line accounts.
1557	The current activity description for the use of ACT T, in the LOH, Section 4-Data Dictionary, Activity Type appears to be confusing to CLECs. ACT T is being used in error for re-arranging wiring with no physical move.

Please refer to the attachments for specific details of the changes listed above.

These changes will be reflected in the next update of the TCIF9 Release 13.0/LOH Version **13.0e** scheduled to be posted February 9, 2004

A summary of all changes within this document will be listed in the **Summary of Changes Section**.

This update can be found at the BellSouth Interconnection Services' Web site in the Customer Guides Section at:

<http://www.interconnection.bellsouth.com/guides/html/leo.html>

Please contact your BellSouth Local Support Manager with any questions.

Sincerely,

**ORIGINAL SIGNED BY PAM TIPTON FOR JERRY HENDRIX**

Jerry Hendrix – Assistant Vice President  
BellSouth Interconnection Services

**CCP 1541 Attachment Listed Below**

**EU-ROOM**

End User Room (EU Page)

Identifies the room, slip, lot, unit, suite or apartment of the end user location.

None

Entry Description

APT Apartment

SUIT Suite

UNIT Unit

LOT Lot

SLIP Slip

None

Manual: Up to 9 alpha/numeric characters

Electronic: Up to 15 alpha/numeric characters

7C

APT 4

SUIT 23

UNIT 9

LOT B

SLIP 33

None

Rule 1: The entry in this field must not be populated nor preceded by the identifier "RM" or "Room".

Rule 2: When entering apartment or lot information, the identifier of APT or LOT must be entered followed by a space and alpha/numeric characters; however when entering the identifier of SUIT (not suite), UNIT, PIER or SLIP there is no space only alpha/numeric characters should follow. (This rule is applicable to Pre-order Only)

Rule 3: Must be RSAG valid.

**Definition**

Definition Notes:

**Valid Entries**

Valid Entry Notes:

**Data Characteristics**

**Examples**

**Conditional Usage Notes**

**Business Rules**

\*\*\*\*\* End of definition for field EU-ROOM \*\*\*\*\*

**CCP 1555 Attachment Listed Below**

**Change Lead Telephone Number (Manual LSR Process)**

This section will provide information on manual ordering when changing the Primary Listed/Main Account Number to another Number on Existing Service using ACT of C on multi-line accounts. The number being made the new Lead (Primary Listed/Main Account Number) Telephone Number may be currently working on the account or new.

**This manual process for changing the Lead Telephone Number is valid for REQTYP(s) E and M / ACTTYP of C only.**

When changing the Lead Telephone Number, the following LSR fields and/or sections must be populated *in addition* to all other required fields and/or sections on the manual LSR. The REMARKS Section is required to contain verbiage indicating ". **Change Lead Telephone Number**". Not populating these fields and/or sections will result in a clarification of the LSR.

Local Service Request: #1

Scenario #1	Then populate...
<p>If ACT is C and the Main Telephone Number is changing to a Number that already exists on the Account and the Existing Main TN is remaining on the Account.</p>	<p><b>ATN</b> = New Main Telephone Number (an existing number on the account)  <b>EATN</b> = Existing Main Telephone Number</p>
	<p><b>Then populate LNUM 1 with ...</b>  <b>OTN</b> = Existing Main Telephone Number that is being changed  <b>TNS</b> = Number for this request (existing Number on the Account that is <i>becoming</i> the new Main TN)  <b>LNA</b> = X (on existing line that is becoming the new Main TN)  <b>and then</b>                      Appropriate LNA on all other lines if applicable</p>
	<p><b>If involves Hunting then populate Hunting page...</b>  <b>HUNTING PAGE</b> = Appropriate Hunting Activity and required Hunting Fields</p>
	<p><b>and populate Remarks...</b>  <b>REMARKS</b> = Change Lead Telephone Number</p>
	<p><b>and populate DL page...</b>  <b>DL</b> = New or Change Listing if applicable</p>

**Local Service Request: #2**

Scenario #2	Then populate...
<p>If ACT is C and the Existing Main TN is disconnecting and the New Main Telephone Number already exists on the Account.</p>	<p><b>ATN</b>= New Main Telephone Number (an existing number on the account)  <b>EATN</b> = Existing Main Telephone Number</p>
	<p><b>Then populate LNUM 1 with ...</b>  <b>TNS</b> = Number for this request (existing Main Number)  <b>LNA</b> = D (on existing Main Telephone Number that is disconnecting)</p>
	<p><b>Then populate LNUM 2 with ...</b>  <b>TNS</b> = Number for this request (existing Number on the Account that is becoming the new Main Number)  <b>OTN</b> = Existing Main Telephone Number that is being changed  <b>LNA</b> = X (on existing Number on the account that is becoming the new Main Telephone Number)  <b>and then</b>            Appropriate LNA on all other lines if applicable.</p>
	<p><b>If involves Hunting then populate Hunting Page...</b>  <b>HUNTING PAGE</b> =Appropriate Hunting Activity and required Hunting Fields  <b>and populate Remarks...</b>  <b>REMARKS</b> = Change Lead Telephone Number</p>
	<p><b>and populate DL page...</b>  <b>DL</b> = New or Change Listing if applicable</p>

**Local Service Request: #3**

Scenario #3	Then populate...
<p>If ACT is C and the Main TN is changing to a New Number that does not exist on the Account and the Existing Main Telephone Number is disconnecting.</p>	<p><b>ATN</b> = New Main Telephone Number (new number that is being added)  <b>EATN</b> = Existing Main Telephone Number</p>
	<p><b>Then populate LNUM 1 with ...</b>  <b>TNS</b> = Number for this request (existing Main Telephone Number)  <b>LNA</b> = D (on existing Main Telephone Number that is disconnecting)</p>
	<p><b>Then populate LNUM 2 with ...</b>  <b>OTN</b> = Existing Main Telephone Number that is being changed  <b>TNS</b> = Number for this request (New Main Number that is being added to the account)  <b>LNA</b> = N (on New Number that is becoming the New Main Telephone Number)  <b>and then</b>  Appropriate LNA on all other lines if applicable.</p>
	<p><b>If involves Hunting then populate Hunting Page...</b>  <b>HUNTING PAGE</b> = Appropriate Hunting Activity and required Hunting Fields</p>
	<p><b>and populate Remarks...</b>  <b>REMARKS</b> = Change Lead Telephone Number</p>
	<p><b>and populate DL page...</b>  <b>DL</b> = New or Change Listing if applicable</p>

**Local Service Request: #4**

Scenario #4	Then populate...
<p>If ACT is C and the Main TN is changing to a New Number that is being added to the Account and the existing Main Number is remaining on the Account.</p>	<p><b>ATN</b> = New Main Telephone Number (New Number being added to the Account)  <b>EATN</b> = Existing Main Telephone Number</p>
	<p><b>then populate LNUM 1 with ...</b>  <b>OTN</b>= Existing Main Telephone Number that is being changed  <b>TNS</b> = Number for this request (existing Main Number)  <b>LNA</b> = X (on existing Main Number that is remaining on the account)</p>
	<p><b>Then populate LNUM 2 with ...</b>  <b>TNS</b>= Number for this request (New Main Telephone Number that is being added)  <b>LNA</b> = N (new Main Telephone Number being added that is becoming the New Main Telephone Number)  <b>and then</b>  Appropriate LNA on all other lines if applicable</p>
	<p><b>If involves Hunting then populate Hunting page...</b>  <b>HUNTING PAGE</b> = Appropriate Hunting Activity and required Hunting Fields</p>
	<p><b>and populate Remarks...</b>  <b>REMARKS</b> = Change Lead Telephone Number</p>
	<p><b>and populate DL page...</b>  <b>DL</b> = New or Change Listing if applicable</p>

**CCP 1557 Attachment Listed Below**

*BellSouth Local Ordering Handbook*

*Section 4 - Data Dictionary*

**ACT**

Activity Type (LSR Page)

Identifies the activity involved in this service request.

*None*

Entry Description

Activity Activity Description

N New Installation

C Change / Modification to an existing service

(If NPT = D, this activity is used for INP to LNP Conversions)

D Disconnection

L Seasonal suspension of full account

T **Outside Move** of an end user location **to a new location**, where LSP is not changing

R Record activity - ordering administrative changes

V Full Conversion of service to a new LSP as specified (Resale or Facility Based)

W Full Conversion of service to new LSP as is

S Suspend / restore partial account

B Restore full account / restore denied account

Y Deny

P Partial Migration - Initial

Q Partial Migration - subsequent

*NOTE 1: REQ TYP AB / ACT = V is only applicable for conversions from Retail, Resale, Non-Complex UNE-P services, Complex UNE-P, BRI or PBX services where the Telephone Number resides in the BellSouth® switch.*

*NOTE 2: When the REQ TYP is A and the ACT is T, the serving wire center (Central Office) cannot be changed.*

1 alpha character

v

None

Rule 1: On a supplement to a request this field carries the original activity type.

Rule 2: When the ACT field involves a change, the PON should be canceled and a new PON submitted.

**Definition**

*Definition Notes:*

**Valid Entries**

*Valid Entry Notes:*

**Data Characteristics****Examples****Conditional Usage Notes****Business Rules**