
BellSouth Interconnection Services

675 West Peachtree Street
Atlanta, Georgia 30375

**Carrier Notification
SN91083679**

Date: April 29, 2003

To: Competitive Local Exchange Carriers (CLECs)

Subject: CLECs - Letters of Authorization and Letters of Agency for Operations Support System (OSS) Software Vendors

This is to advise that when a CLEC contracts with an OSS software vendor for local ordering software for BellSouth's electronic interfaces - Telecommunications Access Gateway (TAG) and Electronic Data Interchange (EDI) - BellSouth requires that the CLEC provide the vendor with either a Letter of Authorization, a Letter of Agency, or both. The Letter of Authorization gives the vendor permission to work with BellSouth in setting up, testing, and maintaining the interfaces, and allows the vendor to access the CLEC's account information as needed for that purpose. The Letter of Agency gives the vendor additional permission to submit orders for the CLEC (e.g., service bureaus) or to speak on behalf of the CLEC, such as, in Change Control Process (CCP) meetings, release management meetings, etc.

If a CLEC decides to discontinue a contract with a vendor, it is the CLEC's responsibility to notify BellSouth in writing that the Letter of Authorization/Agency (LOA) is canceled. It is important that this notification be received **prior** to the CLEC issuing a new LOA to another vendor, in order to avoid having two vendors of record authorized to act on behalf of the CLEC. Until the CLEC formally cancels an LOA, it will remain on record.

If for any reason the CLEC wants to have more than one vendor concurrently holding a Letter of Authorization or Letter of Agency, the letters should be altered to clearly state what each vendor is authorized to do. This is especially important if the CLEC plans to allow one vendor to represent the CLEC in release meetings, CCP meetings, etc., as there is only one vote permitted per CLEC.

Please contact your BellSouth Electronic Commerce Account Team with any questions.

Sincerely,

ORIGINAL SIGNED BY JERRY HENDRIX

Jerry Hendrix – Assistant Vice President
BellSouth Interconnection Services