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**BellSouth Interconnection Services**

675 West Peachtree Street  
Atlanta, Georgia 30375

**Carrier Notification  
SN91083632**

Date: March 19, 2003

To: Competitive Local Exchange Carriers (CLECs)

Subject: CLECs - Update to the BellSouth Business Rules for Local Ordering (BBR-LO), Issue 12.0, Guidelines for Ordering an Inside Move to be Added

This is to advise that effective March 31, 2003, the guidelines for ordering an Inside Move will be added to the BBR-LO, Issue 12.0. This document will be posted to the BellSouth Interconnection Services' Web site in the Customer Guides Section at:

<http://www.interconnection.bellsouth.com/guides/html/leo.html>

When submitting a Local Service Request (LSR) for an Inside Move, please follow the guidelines outlined below. Inside Moves are valid for REQTYPs: E and M and ACTTYP: C.

1. Inside Moves

1.1 Description

An inside service move applies when the same customer makes a move that meets the tariff criteria for same premises. A service move is considered an inside move based on the following criteria:

- The building, or buildings, together with the surrounding land, is occupied and used as a residence or for conducting business, and the property is not intersected by a public thoroughfare or occupied by others.
- The portion of the building occupied by the customer as a residence, or portion being used by the customer to conduct business, and is not intersected by a public corridor or space occupied by others.
- The building or portion of the building, occupied by the customer used as both a residence and place of business, provided that both the residence and the business bear the same street address.
- The continuous property operated as a single farm, whether or not it is intersected by a public thoroughfare.
- A move from a temporary structure to a permanent structure on the same premises for the same customer (e.g., move from construction pole to building; moving from old trailer to new trailer).

1.1.1 Ordering Considerations

1.1.2 Restrictions:

Tariff guidelines for each state must be followed to determine eligibility for an Inside Move request. To order a customer move and maintain service at both locations for a temporary period, the following conditions must be met:

1.1.2.1 LSR Restrictions:

- ❑ Valid REQTYPs are: E (Non-Complex Resale) or M (Non-Complex UNE Port Loop Combinations)
- ❑ Valid ACT is: C
- ❑ The LSR is processed using the R/C/O tables established for REQTYPs E (Non-Complex Resale) or M (Non-Complex UNE Port Loop Combinations) products with ACT of C.

1.1.2.2 Service Order Restrictions:

- ❑ At least one of the following USOCs must be populated as Feature Detail:
  - RWW: Rearrange Outside Wiring (Outside Premise Work)
  - RW2: Rearrange Inside Wiring (Inside Premise Work)
- ❑ The CLEC is responsible for determining what type of rearrangement of wiring is required for its end user's inside move.

1.1.3 Tariff References

General Subscriber Service Tariff

1.1.4 USOC / FID References

RWW: Rearrange Outside Wiring (Outside Premise Work)  
RW2: Rearrange Inside Wiring (Inside Premise Work)

Please contact your BellSouth Local Support Manager with any questions.

Sincerely,

**ORIGINAL SIGNED BY JERRY HENDRIX**

Jerry Hendrix – Assistant Vice President  
BellSouth Interconnection Services