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**BellSouth Interconnection Services**

675 West Peachtree Street  
Atlanta, Georgia 30375

**Carrier Notification****SN91082816**

Date: January 15, 2002

To: Competitive Local Exchange Carriers (CLECs)

Subject: CLECs - Interim Number Portability Conversion Orders

Effective February 19, 2002, incomplete porting for Interim Number Portability (INP) conversion orders will be handled in accordance with the BellSouth procedure for incomplete porting as described in Carrier Notification letter [SN91082478](#) (Click on the SN Number to view this letter.).

Basically, this procedure states that if a CLEC does not complete the porting for all the telephone numbers listed on a Local Service Request (LSR) within 7 days of the confirmed due date of that order, or if the CLEC does not send in a supplemental LSR within 7 days, BellSouth will disconnect all telephone numbers on the LSR without any further notification to the CLEC.

In 2002, INP conversion will follow the same schedule described in Carrier Notification letter [SN91082325](#) (Click on the SN Number to view this letter). This schedule has been in effect since June 2001. INP conversion orders will only be accepted and processed on the second Tuesday of each month. These conversion orders must have a due date of the third Tuesday of each month. A schedule of the conversion dates for 2002 is shown below.

<b>Orders Can Be Submitted</b>	<b>With a Due Date Of</b>
January 8	January 15
February 12	February 19
March 12	March 19
April 9	April 16
May 14	May 21
June 11	June 18
July 9	July 16
August 13	August 20
September 10	September 17
October 8	October 15
November 12	November 19
December 10	December 17

Please contact your BellSouth Local Contract Manager with any questions.

Sincerely,

**ORIGINAL SIGNED BY MATEO CAYMOL FOR JIM BRINKLEY**

Jim Brinkley – Senior Director  
BellSouth Interconnection Services