

## End User Listing Dropped From BellSouth's Directory Assistance (DA) Database Listing Log

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### **Purpose:**

The purpose of the Listings Log is to provide a standard process for Local Service Providers to use to report listings dropped from BellSouth's Directory Assistance Database, if they do not wish to call the LCSC.

### **Assumptions:**

- BellSouth's receipt of the log provides the authorization for BST to initiate an investigation for each listing indicated on the log.
- BellSouth will respond within 48 hours.

### **Requirements:**

- The log should be faxed to the appropriate LCSC fax server.
- Log details cannot be submitted handwritten.
- The Listings Log is not used to resolve listing disputes/issues from:
  - > BAPCO Review Pages.
  - > Contracted Advertising.
  - > Published Directory.

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1) Request Number	2) CC - Company Code	
3) Date (MM/DD/YYYY)	4) LSP Name	
5) LSP Contact Name	6) LSP Contact (Area Code) Telephone Number ( ) -	7) LSP Contact (Area Code) Fax Number ( ) -

**The listings indicated on this form have been dropped from BellSouth's Directory Assistance (DA) Database.**

# (8)	Account Number (9)	Listing Type (10)	Listed (Area Code) Telephone # (11)	Listed Name (12)	Listed Address (13)	Additional Information (14)	BST Response (15)
1			( ) -				
2			( ) -				
3			( ) -				
4			( ) -				
5			( ) -				
6			( ) -				
7			( ) -				
8			( ) -				
9			( ) -				
10			( ) -				
11			( ) -				
12			( ) -				
13			( ) -				
14			( ) -				
15			( ) -				

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This table provides instructions for completing the Listing Log.

Field #	Instructions
1*	Identifies the unique tracking number assigned by the Customer for this request.
2*	Identifies the Exchange Carrier for this request.
3*	Enter date this form faxed to LCSC.
4*	Enter LSP (Local Service Provider) Company Name.
5*	Enter name of person initiating this form.
6*	Enter the telephone number of person initiating this form.
7*	Enter the fax number of person initiating this form.
8*	Enter unique number to identify the first listing and each additional listing with a unique number.
9*	Enter BST account number where listing established.
10*	Enter type of account indicated in field #11 (Residence/Business/Government).
11*	Enter listed telephone number if different from field #11.
12*	Enter complete listed name (first, last, title, etc.).
13**	Enter complete listed address.
14	Enter any additional information. Example: Recent LSR activity, PON #, date LSR submitted, etc.
15	Do not use this field. BST will provide results of investigation in this field.

\* = Required Fields

\*\* = Required Field when the dropped listing included an address.