

1. Applicant Tracking No. _____		<b>REQUEST for EMERGENCY CONDUIT RESERVATION</b>		2. AT&T Tracking No. _____	
3. Date Submitted: _____		4. License Agreement No or LSB Billing # ; _____		5. Authorized Applicant Representative: _____	
6. Company Making Application: _____				7. Telephone: _____	
				8. Email: _____	
9. Street Address: _____					
10. City: _____			11. State: _____		12. Zip: _____

**13 Applicant hereby requests from AT&T permission to access conduit on an emergency basis as described below:**

14. Emergency Occupancy (maximum 30 day occupancy) Original duct vacated will revert back to AT&T).

16. Description of proposed work provide location (street, city, state), Construction details (map, route, etc)

\_\_\_\_\_

\_\_\_\_\_

Applicable Permit Information		17. Permit #:	
16. Issued by Agency: _____		Issue Date: _____	
		Expiration Date: _____	

The Applicant will be responsible for all billing costs incurred by AT&T in regards to any of the above work. The billing costs will be based on the terms included in the current License agreement between the Applicant and AT&T. The MH /Vault Access Request form (<https://clec.att.com/clec/hb/shell.cfm?section=2900&hb=185>) should be submitted along with this form

18.. Notification:  
 AT&T requires an advance notice of 3 business days prior to the Applicants start of Construction unless the restoration of existing customer services precludes such prior notification. In such an event, Applicant must notify AT&T as soon as the need for the use of the emergency conduit arises.

19. Applicant Representative: _____		20. Title: _____	
21. Telephone: _____		22. Email: _____	
23. Applicant Authorized Contractor : _____		24. Title: _____	
25. Telephone: _____		26. Email: _____	

**STEP 2 - AT&T Approval**

27. Processing:

\_\_\_\_\_ AT&T approves request as submitted; Applicant or Applicant's agent to perform construction.

\_\_\_\_\_ AT&T approves request, with exceptions noted:

\_\_\_\_\_ AT&T denies request as submitted for the following reason(s).

\_\_\_\_\_

28. AT&T Representative: _____		29. Title: _____		30. Date Received: _____	
31. Telephone: _____			32 Email: _____		