

**How to Read  
this Guide**

AT&T developed this document to assist those CLECs unfamiliar with the current business processes. A recommended approach is that the CLEC initially read this guide from start to finish; however, the guide is structured so that a CLEC may easily access a particular section without having to read a preceding section.

The guide is organized as follows:

- Introduction
- Billing Overview
- Bill Formatting
- Electronic Daily Usage Files
- Billing Terminology
- Frequently Asked Questions