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BellSouth Interconnection Services
675 West Peachtree Street
Atlanta, Georgia 30375

Carrier Notification
SN91083854

Date: October 16, 2003

To: Competitive Local Exchange Carriers (CLEC)

Subject: CLECs – (Documentation/Guides) - Update to the BellSouth Local Ordering Handbook
                (LOH) Version 13.0c for Telecommunications Industry Forum 9 (TCIF 9) Release 13.0

This is to advise that BellSouth has identified the following documentation defects in the LOH Version
13.0c for TCIF 9 Release 13.0.

CCP Number	Description Of The Change
1419	(Additional Update) Modify the DFDT and CHC fields for LNP to resale. Change 'LSCP' to "LCSL" on the added Note under Conditional Usage Notes for the CHC and DFDT fields.
1436	Corrected RCO tables for REQTYP J, to show that for ACT P, the DL page is conditional.
1440	Requesting the attached documentation be added to BellSouth Local Ordering Handbook- Section 3.0 Ordering, Section 2 General Local Service Ordering Information, to advise the CLEC community that a request to change the class of servcie from Residence to Business or Business to Residence is a manual process. Mechanization of this process is currently scheduled in Release 16.0 with feature F-21692.
1439	Updated the LOH LNA Table for UNE-P PBX. The LNA of C and D were left off the grid.
1435	Enhancing the documentation within the interval guide to include notes regarding weekend and holiday considerations surrounding due dates and adding interval information where the information was absent before.

Please refer to the attachments for specific details of the changes listed above.

These changes will be reflected in the next update of the TCIF9 Release 13.0/LOH, Version 13.0d,
scheduled to be posted November 14, 2003.

A summary of all changes within this document will be listed in the **Summary of Changes Section**.

This update can be found on the BellSouth Interconnection Services' Web site in the Customer Guides Section at:

http://www.interconnection.bellsouth.com/guides/html/leo.html

Please contact your BellSouth Local Support Manager with any questions.

Sincerely,

ORIGINAL SIGNED BY JERRY HENDRIX

Jerry Hendrix – Assistant Vice President
BellSouth Interconnection Services

Attachments

CCP 1419 Attachment Listed Below
13.0

CHC
Coordinated Hot Cut (LSR Page)

Definition
Indicates the customer is requesting near seamless cutover activity.

Definition Notes:
None

Valid Entries
Manual: Y = Hot Cut Authorized, or blank
Electronic: Y = Yes, N = No

Valid Entry Notes:
None

Data Characteristics
1 alpha character

Examples
Y

Conditional Usage Notes
Note 1: Required when the REQTYP is A or B, and the information populated in the NC field begins with TY or TX, and the DFDT field is populated.

Note 2: Prohibited when the request is an LNP to Resale/UNE P Migration for REQTYP E, M, P, and N. And when the "SC" is "~~LSCP~~ LCSL".

Business Rules
Rule 1: This field may require manual intervention and coordination between BellSouth® and the CLEC.
Rule 2: This field is used when a cutover coordination of two services (e.g., switch lines to number
portability).
Rule 3: [BULK] For UNE to UNE Bulk Requests, CHC is optional.

DFDT
Desired Frame Due Time (LSR Page)

Definition
Identifies the desired frame cutover time. The time will reflect the local time of the end user's location(s).

Definition Notes:
None

Valid Entries
HHMM, HHMM-HHMM
Military format: where HH must be numerics from 01-24 and MM must be numeric 00.

Valid Entry Notes:
None

Data Characteristics
Manual: Up to 6 alpha/numeric characters
Electronic: Up to 9 alpha/numeric characters

Examples
Manual: 1300
Electronic: 13001300-1700

Conditional Usage Notes
Note 1: Prohibited when the REQTYP is A and the ACT is N.

Note 2: Prohibited when the REQTYP is A and the ACT is C and LNA is N.

Note 3: Prohibited when the request is an LNP to Resale/UNE P Migration for REQTYP E, M, P, and N. And when the "SC" is "~~LSCP~~ LCSL".

Business Rules
Rule 1: For projects, frame due times are negotiated with the CLEC.
Rule 2: For non-projects, frame due time indicates the specific time the request is to be worked.
Rule 3: When the REQTYP is A or B, the DFDT field must be a single entry; of an hour and minute and not a span of time.
Rule 4: When DFDT is populated with a time requested for time specific hot-cut, the time requested may be changed by BST to the next available time slot. This time slot assignment may be the same day or next business day. If assigned a different time and/or due date, the changed
Rule 5: When the REQTYP is A or B, and the information populated in the NC field begins with TY or TX, the CHC field is also required.
Rule 6: DFDT is not valid on requests for new loops. (ACT or LNA =N).
Rule 7: [BULK] For UNE to UNE Bulk Requests, DFDT is prohibited.

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CCP 1436 Attachment Listed Below

~~1~~Reqtyp J

~~1.1~~Directory Listing

~~1.1.1~~Product Listing

Directory Listings

Standard Directory Listings include the name, address and telephone number of an customer. This listing appears alphabetically in the Directory Assistance (DA) records and the White Pages Directory for the area in which the telephone service is located. Directory listings are intended to be an aid in the use of the telephone service, so they are limited to information for the identification of the listed party.

~~1.1.2~~Ordering Forms/Screens for REQTYP J

The following chart illustrates the required, conditional and optional forms/screens for ordering this service. Detailed information will follow to assist you in filling out each of these forms/screens.

Forms/Screens Directory Listing			
LSR	EU	DL	DSCR
R	R	C [1]	C [2]

[1] = The DL form/screen is required for ACT N, optional for ACT R, and prohibited for ACT D.

[2] = The DSCR form/screen is required to indicate:
- Captions
- Degree of Indent level detail
- Irregular placement required (indented listing in a caption or a straight line with indented listing under does not follow normal sequencing rules.)
- Name, address, telephone number, and associated degree of Indent level information.

Completing the LSR and EU Forms/Screens

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The Required, Conditional and Optional (R/C/O) fields on the LSR and EU forms/screens will be given for every valid REQTYP / ACT combination in the **REQTYP / ACT Combination for Directory Listing** Section.

The following chart shows all of the valid account level activities for REQTYP J. Please refer to the **REQTYP Overview** Section for descriptions of the account level activities.

Valid Account Level Activities REQTYP J - Directory Listing			
N	C	D	R
X	X	X	X
" X " denotes valid account level activities. A dash (-) indicates a non-valid account level activity.			

Other REQTYPs

The DL form is applicable to REQTYPs B, C, E, F, J, M, N, P.

The following chart illustrates when the DL form is required, conditional, and optional, for the different ACTTYPs.

ACT	DL Form R/C/O
N	R
C	O
D	P
L	P
T	R
R	O
V	C
W	P
S	P
B	P
Y	P
P	~~R~~ C
Q	O

==CCP 1440 Attachment Listed Below==

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BellSouth Local Ordering Handbook
Section 3 – Ordering
TCIF9 / LSOG4

Change Class of Service – Residence to Business or Business to Residence

Class of service change, residence to business, or business to residence, will allow a CLEC End-User to re-classify the type of service for an existing or new customer.

Restrictions
- Manual Ordering Process Only
- Disposition must be provided for each line and associated features on the existing account
- When the request is to change from a business to a residence account, the existing main account telephone number must change for all states **excluding** Florida and North Carolina

Business to Residence - Florida Only
- The existing main account telephone number is not required to change
- Transfer of Calls (TC OPT) is allowed

Business to Residence – North Carolina Only
- The existing main account telephone number must change when:
    - existing YPH data is anything other than **999001**,
    - Listing Instruction Code (LIC) data on the existing CSR is **anything** other than **LNR**, or
    - Existing business telephone number appears with a business designation (DGN) in the telephone directory
- Transfer of Calls (TC OPT), is allowed only when the above conditions are met

Ordering Guidelines
- REQTYP: E non-complex, M non-complex, or J
- ACT: C, V, R
- LNA: N, C, V, G, X, D
- R/C/O and LNA Tables: Follow and use the appropriate Resale/UNE P Product Guidelines
- FOC will be received from the LCSC

CCP 1439 Attachment Listed Below
13.0 D LOH Attachment

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9.7 PBX UNE Combo (2-wire Voice Grade Port and Voice Grade Loop Combination)

9.7.1 Product Listing

PBX UNE Combo (2-wire Voice Grade Port and Voice Grade Loop Combination)
This service is defined as a combined unbundled 2-Wire line termination Loop and Port UNE Combination. The 2-Wire voice grade port and voice grade loop combination is an offering that combines a 2 Wire voice grade **measured** port switching functionality shared interoffice transport tandem switching accross a connect and a voice grade loop to create an end user to end user transmission path that provides basic local exchange service. This service includes access to all of the features, functions and capabilities that the central office switch is capable of providing. This service emulates the BellSouth® Retail PBX offering. This service is available for New, Subsequent Activity, Disconnect, Conversion/Switch-As-Is, and Conversion/Switch As Specified. This service will provide the equivalent of:

- 2-way PBX Business Combination Trunks
- 1-way PBX Business Out-Dial Trunks
- 1-way PBX Business Inward Trunks (Non-DID)
- Residence PBX Service - (2-way Trunk).

Note: When both PBX and DID Trunks are on the same request, the second character of the TOS should be "J".

Based on the service, the following matrix indicates the proper department to receive the order request forms.

When ordering services through the LCSC, the CLEC should submit the LSR, EU, Port Service (PS) (or product specific form for complex services), and Directory Listing / Directory Service Caption Request forms/screens (if applicable).

The sections are ordered as follows:

- 2-wire Voice Grade Port, and
- Voice Grade Loop Combination.

9.7.2 Ordering Forms/Screens

The following chart illustrates the required, conditional and optional forms/screens for ordering this service. Detailed information will follow to assist you in filling out each of these forms/screens.

BellSouth Local Ordering Handbook
Section 3 – Ordering
Version 13.0C, TCIF9 / LSOG4 Page 3-631

Forms/Screens
PBX UNE Combo (2-wire Voice Grade Port and Voice Grade Loop Combination)
LSR Hunting EU DL DSCR RS DRS PS NP LS LSNP
R O
[1]
R C
[2]

O

[3]

R

R = Required C = Conditional O = optional

[1] = Hunting is optional only when ACT is N, C, D, or V. Otherwise, Hunting is prohibited.

[2] = DL form/screen is required when the ACT is N.

[3] = DSCR is required to indicate:

- Captions
- Degree Of Indent
- Irregular Placement.

Completing the DL and DSCR Forms/Screens

If directory listings are required, please refer to **REQTYP J** for more information on completing the DL and DSCR forms/screens.

Completing the HUNTING Section on the LSR-HGI Form/Screen

Hunting is an optional feature only when the ACT is N, C, or V. For more information on Hunting, please refer to the Hunting Section following Port Service (PBX UNE Combo) Section.

Completing the LSR and EU Forms/Screens

Account level activities (ACT) apply to the entire account. A complete list of ACTs and their definition can be found in the Data Dictionary entry for ACT.

The following chart shows all of the valid account level activities for this service.

Valid Account Level Activites

PBX UNE Combo (2-wire Voice Grade Port and Voice Grade Loop Combination)

N C D T R V S B W L Y P Q

X X X - - X - - - - - - -

Note: "X" denotes valid account level activities. A dash (-) indicates a non-valid account level activity.

The Required, Conditional and Optional (R/C/O) fields on the LSR and EU forms/screens will be given for every valid ACT code in the **ACT Tables** section.

BellSouth Local Ordering Handbook

Section 3 – Ordering

Completing the PS Form/Screen

The Port Service (PS) form/screen may be required or invalid depending on the account level activity. Each account level activity has valid Line Level Activities (LNAs). These LNAs determine how, or if, the PS form/screen should be populated. A complete list of LNAs and their definition can be found in the Data Dictionary entry for LNA.

The following chart gives the valid LNAs for each account level activity (ACT) and the associated PS form/screen usage for this service.

If ACT is: Then LNA is: And PS form/screen is:

N N Required

C, N**, C,** V**, D,** X, P Required

D D Required

V V, X, P Required

The Required, Conditional and Optional (R/C/O) fields for the PS form/screen are listed according to the Line Level Activity (LNA) in the **LNA Tables** Section. ~~If ACT is: Then LNA is: And RS form/screen is:~~

N N Required
C N, C, D, X or P Required
D Prohibited Not Required
T N or C Required
V N, D, G, X, V, W or P Required
S Prohibited Not Required
B Prohibited Not Required
W N, D, G, X, V, W or P Required
L Prohibited Not Required
Y Prohibited Not Required
P N, D, G, X, V, W or P Required
Q N, D, G, X, V, W or P Required
The Required, Conditional and Optional (R/C/O) fields for the RS form/screen are listed according to the Line Level Activity (LNA) in the LNA Tables Section.

CCP 1435 Attachment Listed Below

pages 8-22 and 8-23

LSR Processing Interval Calculation
The table below identifies the targeted LSR processing interval for the LSR based on the submittal method.

LSR Submittal Method*	Targeted LSR Processing Interval
Electronic flow-through	3 business hours
Electronic fallout to center	10 business hours
Manual	24 business hours
*When Standard Interval is shown as "negotiated"	Two business days

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DDD Calculation
1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date.
2. If an LSR is submitted manually or electronically and requires manual intervention, the LCSC will apply the standard interval that is applicable when the LSR is processed.
(a) If the DDD requested is less than the standard interval, the LCSC will apply the standard interval.
BellSouth Local Ordering Handbook
Section 8 – Interval Guide
(b) If the DDD requested is equal to or greater than the standard interval, the LCSC will apply the DDD from the LSR.
3. Intervals are based on business days, excluding Saturdays for business lines and Sunday and holidays for all lines.

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date.
2. If an LSR is submitted manually or electronically and requires manual intervention, the LCSC will apply the standard interval that is applicable when the LSR is processed.
(a) If the DDD requested is less than the standard interval, the LCSC will apply the standard interval.
(b) If the DDD requested is equal to or greater than the standard interval, the LCSC will apply the DDD from the LSR.
3. Intervals are based on business days, excluding Saturdays for business lines and Sunday and holidays for all lines.

Product Quantity Standard Interval		
Number Changes	Per account	Same business day
Line Features (see Note)	Per account	Same business day
Call Waiting Deluxe	Per account	**Same business day**
Caller ID Per account	Per account	***Same business day***
Enhanced Caller ID	Per account	***Same business day***
MemoryCall	Per account	***Same business day***
RingMaster	Per account	***Same business day***
Non-Dispatch Switch with Changes	Per account	***Same business day***

Intervals are based on business days, excluding Saturday, Sunday and holidays.

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date.
2. If an LSR is submitted manually or electronically and requires manual intervention, the LCSC will apply the standard interval that is applicable when the LSR is

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processed.
(a) If the DDD requested is less than the standard interval, the LCSC will apply the standard interval.
(b) If the DDD requested is equal to or greater than the standard interval, the LCSC will apply the DDD from the LSR.
3. Intervals are based on business days, excluding Saturdays for business lines and Sunday and holidays for all lines.

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date.
2. If an LSR is submitted manually or electronically and requires manual intervention, the LCSC will apply the standard interval that is applicable when the LSR is processed.
(a) If the DDD requested is less than the standard interval, the LCSC will apply the standard interval.
(b) If the DDD requested is equal to or greater than the standard interval, the LCSC will apply the DDD from the LSR.
3. Intervals are based on business days, excluding Saturdays for business lines and Sunday and holidays for all lines.

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date.
2. If an LSR is submitted manually or electronically and requires manual intervention, the LCSC will apply the standard interval that is applicable when the LSR is processed.
(a) If the DDD requested is less than the standard interval, the LCSC will apply the standard interval.
(b) If the DDD requested is equal to or greater than the standard interval, the LCSC will apply the DDD from the LSR.
3. Intervals are based on business days, excluding Saturdays for business lines and Sunday and holidays for all lines.

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The table below identifies the DDD intervals.
ACT of C, P, V, W (Lines and Line Features)

Product	Quantity	Standard Interval	Project Managed
Local Exchange Line-Residence and Business	1-25 lines	**Same business Day**	- - -
- - -	25 + lines	Negotiated	Y
UNE P Remote Call Forwarding	1+	Negotiated	N

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date (DDD).
2. The LCSC will apply the standard interval as follows:
(a) When DDD is less than the standard interval, BellSouth will apply the standard interval.
(b) When the DDD is equal to or greater than the standard interval, BellSouth will apply the DDD as shown on the LSR.
3. In all cases, a later due date than the standard interval may be requested by the CLEC and indicated in the DDD field of the LSR.
4. When a targeted LSR processing interval is listed on the interval chart, it should be added to the standard interval when calculating the DDD. (See UNE interval table.)
**5. Intervals are based on business days, excluding Saturday, Sunday and holidays.**

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date (DDD).
2. The LCSC will apply the standard interval as follows:
(a) When DDD is less than the standard interval, BellSouth will apply the standard interval.
(b) When the DDD is equal to or greater than the standard interval, BellSouth will apply the DDD as shown on the LSR.
3. In all cases, a later due date than the standard interval may be requested by the CLEC and indicated in the DDD field of the LSR.

4. When a targeted LSR processing interval is listed on the interval chart it should be added to the standard interval when calculating the DDD.

5. All complex services with the exception of PBX trunks are project managed. Please contact your project manager.

6. Intervals are based on business days, excluding Saturday, Sunday and holidays.

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DDD Calculation

1. For LSRs submitted electronically and qualifying for flow-through/electronic processing, the CLEC should reflect the standard interval as the desired due date (DDD).

2. The LCSC will apply the standard interval as follows:

a. When DDD is less than the standard interval, BellSouth will apply the standard interval.

b. When the DDD is equal to or greater than the standard interval, BellSouth will apply the DDD as shown on the LSR.

3. In all cases, a later due date than the standard interval may be requested by the CLEC and indicated in the DDD field of the LSR.

4. When a targeted LSR processing interval is listed on the interval chart it should be added to the standard interval when calculating the DDD.

5. Intervals are based on business days, excluding Sunday and holidays.