BellSouth Interconnection Services
675 West Peachtree Street
Atlanta, Georgia 30375

Carrier Notification
SN91083721

Date: July 9, 2003

To: Competitive Local Exchange Carriers (CLEC)

Subject: CLECs – **REVISED** - Guidelines for Accessing the Re-Platformed CLEC Service Order
               Tracking System (CSOTS) (Originally posted June 16, 2003)

This is to advise that on **July 2**, 2003, CSOTS **was** moved to a new platform and **is** available at the
following Web site address:

       https://csots.bellsouth.com

As agreed to in the Change Control Process (CCP) meeting on June 25, 2003, until July 31, 2003,
CLECs may continue to use the existing Web site address:

       https://clecview.bellsouth.com

Your existing CSOTS User ID and password **was** valid for the new application beginning **July 2,** 2003.
Although BellSouth's policy is that each individual CSOTS user is required to have a unique
User ID and password, BellSouth will not be actively enforcing this policy with the
implementation of the re-platformed application. Because the effective date for implementation
of this policy in CSOTS is yet to be determined, CLECs will still be able to login to CSOTS
multiple times with the same login until further notice. Before CSOTS begins to prohibit
multiple logins with the same User ID, a Carrier Notification letter will be posted to advise
CLECS of such enforcement.

If CLECs would like to proceed with establishing individual User IDs for its CSOTS users, you
may contact the Electronic Commerce (E-Commerce) Account Team. The attached
spreadsheet, which was created for the convenience of the CLECs, may be submitted to the E-
Commerce Account Team via e-mail.

If you do not currently have a CSOTS User ID and password, please contact your BellSouth E-
Commerce Account Team Representative or your BellSouth Local Contract Manager to obtain a User
ID and password for the new CSOTS application.

Please contact Brian Bradley at 205-321-3267 with questions.

Sincerely,

ORIGINAL SIGNED BY JERRY HENDRIX

Jerry Hendrix – Assistant Vice President
BellSouth Interconnection Services

Attachment

Login ID	First Name	Last Name	EMAIL Address	Address	City	State	Zip	Phone Number (no slashes or hyphens)