

REQUEST TYPE**APPLICANT INFO**

Applicant (Company Name)

License/SA Agreement or LSB#

WORK LOCATION

Wire Center Name:

Geo Code:

Applicant Tracking Number:

List Street(s):

City:

County/Parish:

State:

In accordance with the terms and conditions of the License Agreement noted above, application is hereby made for a non-exclusive license to attach or occupy communication facilities to AT&T's Structure. Application is hereby made for a provisional assignment of space in anticipation of a non-exclusive license of communication facilities to access the quantity of AT&T facilities indicated below:

STRUCTURE SUMMARY**MAKE-READY SURVEY****MAKE-READY SURVEY**

Occupancy Request

MAKE-READY CONSTRUCTION

MAKE-READY CONSTRUCTION

APPLICATION COSTS

Please write the Applicant Tracking Number on the check memo or other form of payment.

Applicant agrees to pay AT&T upon demand all costs associated with processing this application, an estimated cost initially, which is then subject to true-up with actual costs, whether or not applicant ever actually utilizes the poles or conduit described in this application.

PLEASE REMIT PAYMENT TO THE FOLLOWING ADDRESS:
(Address based on location of work and is subject to change)

REMITTANCE ADDRESS

Applicant:

Applicant Tracking Number:

Occupancy Request

Applicant agrees that this application is subject to the terms and conditions of the applicable License/ Structure Access or LSB Agreement between Applicant and AT&T.

AUTHORIZATION

Applicant Signature: _____ Date: _____

Applicant Printed Name: _____ Title: _____

Email Address: _____ Telephone: _____

MAKE-READY BILLING

Billing Party Name: _____

Address Line 1: _____

Address Line 2: _____

City: _____ State: _____ Zip: _____

Note: In order to process this application all necessary forms, drawings and/or maps must be include with this application. Questions should be directed to your regional point of contact. Additional forms and a list of your regional point of contacts can be found on the CLEC Online Handbook.

AT&T Tracking Number: _____

AT&T Use Only

Application Approval Date: _____ Occupancy Permit Number: _____

Number of Poles Requested: _____ Number of Poles Approved: _____

Innerduct Feet Requested: _____ Innerduct Feet Approved: _____

Conduit Feet Requested: _____ Conduit Feet Approved: _____

Authorized by AT&T: _____

Printed Name: _____

Applicant: _____

Applicant Tracking Number: _____

* indicates a required field

REQUEST TYPE

- ***Request for Access to:** Select the type of application request (Poles or Conduit)
- ***Is this pole attachment request utilizing the One Touch Make Ready (OTMR) provision? :**
Select "Yes" if the request is utilizing the provisions of OTMR, otherwise leave as "No"
-NOTE: This selection only appears if the request is for poles

APPLICANT INFO

- ***Applicant (Company Name):** Enter the name of the company requesting occupancy (company name must match currently executed agreement).
- ***License/SA Agreement or LSB#:** Enter the currently executed agreement # or LSB #.

WORK LOCATION

- **Wire Center Name:** Enter the Name of the Wire Center for the requested work/occupancy. If unknown, leave blank.
- **Geo Code:** Enter the Geographic Location Code for the requested work/occupancy. If unknown, leave blank.
- **Applicant Tracking Number:** (Optional) Enter a unique alphanumeric tracking number/phrase. It must be unique to the current request and will be used during application inquiries. This will also need to be added to the memo of your field survey payment (if applicable). Some example tracking numbers involve: Location of request (street names), unique project numbers internal to your company, names of buildings that are being served, etc.
- ***List Street(s)** Enter all work location addresses for this request
- ***City** Enter the work location city
- ***County/Parish** Enter the work location county or parish
- ***State** Enter the work location state

STRUCTURE SUMMARY

*Enter the pole or conduit information for this request.

- NOTE: Access/Usage of AT&T Conduit Structures (including Ducts, Manholes, and Handholes) and Pole Structures is defined within the current executed agreement.

-Definitions for AT&T Pole and Conduit Structures are defined within the current executed agreement.

MAKE-READY SURVEY

*Select the applicable option indicating your authorization for AT&T to perform the Make-Ready survey, or your intent to use an authorized contractor to complete the Make-Ready survey. The option to use an authorized contractor to complete the make ready survey is not available in all areas. Please contact your structure access manager to discuss your options.



MAKE-READY CONSTRUCTION

*Select the applicable option indicating your authorization for AT&T to perform the make ready construction work, your intent to use an authorized contractor to complete the Make-Ready construction work, or the assurance that no make ready work is needed. The option to use an authorized contractor to complete the Make-Ready construction work is not available in all areas. Please contact your structure access manager to discuss your options.

APPLICATION COSTS & REMITTANCE ADDRESS

Upfront application estimates will be calculated based on the information provided on the request. Please include page 1-3 of your request along with your check. Remit payment to the remittance address. Allow 2 – 3 weeks to process payments.

AUTHORIZATION

*Sign and print for authorization of this request. Fill out the current date and title of authorizer.

MAKE-READY BILLING

*Enter the billing address of the person responsible for payments of any Make-Ready work.

AT&T USE ONLY

LEAVE BLANK